

PARK BOARD MEETING MINUTES

December 4, 2018

10:00 am

ATTENDEES

Chairman Arnie Binek called the meeting of the Stark County Park Board to order at 11:55 AM (MT). Arnie Binek, Matt Krebs, Ken Zander, Pete Kuntz, Carla Arthaud, Dean Franchuk, and Tom Henning were present. Jay Elkin was absent.

MINUTES OF THE PREVIOUS MEETING

Arnie Binek moved to approve the minutes from the October 2, 2018 meeting. There was no meeting in November 2018. Dean Franchuk made a MOTION to approve, Pete Kuntz SECONDED. Roll call vote. All voted "Aye" and the motion carried.

BILLS TO PAY

There was one bill presented for payment from Jeremy Wood at Northern Plains Engineering for a lump sum of \$3,000 for surveying the hill at the fairgrounds. Pete Kuntz made a MOTION to approve payment, Carla Arthaud SECONDED. Roll call vote. All voted "Aye" and the motion carried.

FAIRGROUNDS COORDINATOR REPORT

Lisa Heiser reported that the Fair Board has had a change in officers; a partnership was formed with Goosneck Implement to provide a tractor as needed for fairgrounds events and a side-by-side at no cost for the season April-October for use at the fairgrounds; Al & Lisa Heiser received the DSU Arena of Excellence Supporter Award for their assistance with DSU Rodeo Team projects/events; Lisa is working on an iPhone app that will encompass all event facilities; Lisa is preparing a Marketing Consolidation Plan to present to the Park Board in 2019; Lisa and Fair Board members attended the Dakota Fairs Conference in Bismarck.

FAIRGROUNDS HILL LEVELING

Lisa Heiser presented the quotes received from KLJ (\$8,785), Highlands Engineering (\$7,500), and Northern Plains (\$3,000). Matt Krebs discussed whether the three quoted the same scope of work and Lisa indicated that they had all received the same email request with scope. Lisa reported that she moved forward with Jeremy Wood at Northern Plains and turned the presentation over to Jeremy Wood for discussion with the Board.

Jeremy Wood discussed the alternate levels of ground and the cost to move at an estimated \$2/yd. Carla Arthaud questioned the alternate on the higher elevation. Lisa Heiser recommended that we bid Option A (20' elevation) and Option B (completely leveling) so that the Board can determine what is better for the taxpayers.

Dean Franchuk made a MOTION to approve Jeremy Wood to move forward with a bid packet and suggested that a group meet on site to discuss specific dirt location options, Carla Arthaud SECONDED. Roll call vote. All voted "Aye" and the motion carried.

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REQUEST FOR PUBLIC RECORDS

Lisa Heiser requested assistance from the Board to acquire former Fair Board officer records. Ken Zander made a MOTION to approve Stark County State's Attorney's office to send letters to former Fair Board officers requesting records to be delivered to the courthouse, Matt Krebs SECONDED. Roll call vote. All voted "Aye" and the motion carried.

TRANSFER OF FAIRGROUNDS EQUIPMENT OWNERSHIP

Lisa Heiser made a recommendation to transfer all equipment and buildings currently owned and insured by Stark County Fair Association to Stark County Park Board. All Fair Board members are in agreement that it would be less confusing and keep better insurance records without paying double premiums. Ken Zander made a MOTION to approve transfer of ownership, Pete Kuntz SECONDED. Roll call vote. All voted "Aye" and the motion carried.

Ken Zander moved to adjourn. Pete Kuntz seconded, adjourned at 12:32 PM (MT).

Arnie Binek, Park Board Chairman

Lisa Heiser, Fairgrounds Coordinator